



**BRITISH CHAMBER**  
OF COMMERCE | EU & BELGIUM

## **Privacy Policy**

This document provides the British Chamber of Commerce | EU & Belgium (British Chamber) policy regarding the nature, purpose, use, and sharing of any information collected via this website or other means and describes how we use and protect personally identifiable information.

This privacy statement constitutes the entire agreement between you and the British Chamber relating to the publicly accessible portions of our website. By your use of our website, you consent to be governed by this privacy statement.

The British Chamber will not make personal information available to anyone other than our employees and will never use your personal information for marketing purpose and/or share it with third parties.

The British Chamber will not sell, rent, loan, trade, or lease any personal information collected online or offline. All information shall be kept absolutely confidential unless given consent to by the user.

### **Personal information**

You may have the opportunity, via our website or other means, to provide us with personal information about you and your interests. This information may include, but is not limited to, your name, e-mail address and policy interests.

If you choose to share any personal data with us via our website or via e-mail, we may store it and use that information to assist you with any questions you may have. We may also store data that you voluntarily provide during our events in order to keep you informed of other events of a similar nature.

We provide users the opportunity to unsubscribe from our mailing lists through an “unsubscribe” button which is available at the bottom of any e-mails.

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### **How we use personal data we collect**

We use the personal data you provide:

- To keep you informed of any developments linked to our services and/or programmes
- To respond to any enquiries you may make
- To evaluate and improve our website
- To comply with applicable legal requirements and industry standards
- To perform auditing, research and analysis in order to maintain, protect and improve our services

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Should we use data for other purposes you will be provided with specific notice at the time of collection. We store all data over a period of ten years maximum for evidentiary purposes.

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Third party service providers working on our behalf

If you receive emails from us, we pass your information to our third party service providers, (for example to send you mailings). However, when we use third party service providers, we disclose only the personal information that is necessary to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own direct marketing purposes.

### **Exercising your rights**

#### Access and rectification

You may exercise your right to access and rectify any of your personal data at any time. You can request this by contacting the British Chamber by email at [info@britishchamber.eu](mailto:info@britishchamber.eu) or in writing at British Chamber of Commerce | EU & Belgium, Bld Bischoffsheim 11, 1000 Brussels, Belgium.

#### Erasure

You may at any time exercise your right to data deletion in accordance with data protection regulations, by sending a request by email at [info@britishchamber.eu](mailto:info@britishchamber.eu) or in writing at British Chamber of Commerce | EU & Belgium, Bld Bischoffsheim 11, 1000 Brussels, Belgium

#### Objection

When visiting the website you will be requested to consent to certain data processing activities. You have the right to withdraw your consent at all times. Please send your objection, by email at [info@britishchamber.eu](mailto:info@britishchamber.eu) or in writing at British Chamber of Commerce | EU & Belgium, Bld Bischoffsheim 11, 1000 Brussels, Belgium. Such withdrawal of consent will not affect the lawfulness of past data processing and it can, however, impact your continued use of the website.

At any point, should you deem that any of your rights have not been respected. You may also lodge a complaint with the Belgian Commission for the Protection of Privacy (see [www.privacycommission.be](http://www.privacycommission.be)).

### **Links**

Throughout our web pages, we provide links to other servers and websites which may contain information of interest to our readers. We take no responsibility (and shall have no liability) for, and exercise no control over, the organisations, views, or accuracy of the information contained on other servers and/or websites. Creating a text link from your website to our website does not require permission.



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### **Legal disclaimer**

Though we take industry standard measures and other efforts to preserve user privacy, The British Chamber may need to disclose personal information (including personally identifiable information) when required by law wherein we have a good-faith belief that such action is necessary to comply with a current judicial proceeding, a court order or legal process, and/or in connection with a verified request relating to criminal investigation or alleged illegal activity.

### **Website security notice**

For site security purposes and to ensure that our website remains available to all users, this computer system employs software programs that monitor network traffic to identify unauthorised attempts to upload or change information. Anyone using this system expressly consents to such monitoring and is advised that if such monitoring reveals evidence of possible abuse or criminal activity, such evidence may be provided to appropriate law enforcement officials. Unauthorised attempts to upload or change information on our servers are strictly prohibited and may be punishable by law.

### **Updates to our privacy policy**

We will revise or update this policy if our practices change, or as we develop better ways to keep you informed about them. Please refer to this page for the latest information and the effective date of any changes. If we decide to change this policy, we will post a new policy on our website and change the date at the bottom. Changes to the policy shall not apply retroactively.

### **Contact us**

The controller of your personal data, under applicable data privacy legislation and in regard to the processing of personal information, is:

British Chamber of Commerce | EU & Belgium

Bld Bischoffsheim 11

1000 Brussels

Belgium

Email: [info@britishchamber.eu](mailto:info@britishchamber.eu)

If you have questions about our privacy practices, you may contact us at the above address or by e-mailing [info@britishchamber.eu](mailto:info@britishchamber.eu).

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